



THE  
LEARNING  
DEVELOPMENT  
GROUP

## Introduction

The National Certificate: Freight Handling, level 3, is an occupationally-based foundation qualification aimed at individuals working in freight handling.

It offers broad theoretical understanding and practical application based skills in the principles of freight handling, the structure of supply chain within the transport sector and handling freight responsibly and safely according to health, safety, environmental and security legislation and company practices.

The qualification offers career entry and learning progression for those wanting to work in the freight handling sector as well as in specialist areas of transport and logistics and freight forwarding and clearing. It can be used to gain entry into qualifications at an NQF level 4.

## Target Audience

This programme is aimed at employed or unemployed individuals wanting to enter the industry and work in freight logistics, packing, handling and securing freight, transport, warehousing and distribution.

## Entry Requirements

- Competency in Communication (English) at NQF Level 2.
- Competency in Mathematical Literacy at NQF Level 2.

## Workplace Requirements

- Access to appropriate workplace environments in the transport sector specifically in warehousing and distribution environments.
- Active support by a mentor or supervisor.
- Access to a PC, software and the internet.

## Transport & Logistics

# NC: Freight Handling

TETA Certification

SAQA ID: 57831

NQF Level: 3

Credits: 132

## Course Delivery & Assessment

We use in-classroom and in-workplace practical training, observation and on-the-job coaching and mentoring to embed skills.

You will need to:

- Attend all lectures and sessions and complete practical workplace experiential learning.
- Demonstrate theoretical and practical understanding of programme content.
- Participate in and contribute in group activities.
- Compile and submit a Portfolio of Evidence (PoE).

To receive the NC: Freight Handling NQF level 3, you will need to compile, submit and be found competent by constituent Assessors, Moderators and Verifiers on a Portfolio of Evidence (PoE).

## Learning Outcomes

By the end of the qualification, you will be able to:

- Understand the principles of the freight handling industry in South Africa.
- Understand the composition of supply chain in the transport industry.
- Understand legislated and company required health, safety, environmental and security practices.
- Act responsibly when handling freight.



## Course Content

### NC: Freight Handling

Accreditation Body: TETA

SAQA ID: 57831 | Learning Programme ID: NA

NQF Level: 3 | Credits : 132

#### Core Modules

- Manage self-development
- Apply basic business principles
- Manage administration records
- Ensure customer satisfaction and competitive practices
- Process and control documentation
- Demonstrate knowledge and understanding of HIV/AIDS in the workplace and its impact on business
- Maintain occupational health, safety and general housekeeping
- Describe basic freight logistic principles
- Operate a computer system
- Take basic care of freight handling machinery

#### Fundamental Modules

- Accommodate audience and context in spoken communication
- Interpret and use information from written texts
- Use language and communication in occupational learning
- Write and speak for a range of communication contexts
- Understand different number bases and measurement units and be aware of errors in the context of relevant calculations
- Describe, apply, analyse and calculate shape and motion in 2 and 3-dimensional space, in different contexts
- Investigate life and work-related problems using data and probabilities
- Use mathematics to investigate and monitor the financial aspects of personal, business and national issues

#### Elective Modules

- Handle a crime situation
- Obtain and communicate road transport operational information
- Control and locate stock
- Receive and dispatch freight and handle freight returns
- Pack, handle and secure freight



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